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CRN #	00468
Section	CLP 070.64Z
Time	Online
Location	Online - Catalyst platform

**CLP 70**

**Self-Assessment**

**4 Unit(s)**

**Requisites:** (Students may enroll in either Career Life Planning 70 or 75, but not both, for credit.)

Advisory: English Writing 211 and Reading 211 (or Language Arts 211), or English as a Second Language 272 and 273.

**Hours:** Four hours lecture (48 hours total per quarter).

**Grade Method:** Letter Grade

**Description:** Examine the decision-making process by exploring theories in career development and other factors such as familial, social, and cultural issues that influence career and lifestyle choices. Utilize self-assessment inventories to identify individual interests, values, skills, and personality types as they relate to career/college major options. Become familiar with career development software, related technology and develop skills to enhance the job search process.

**Student Learning Outcome (SLO):** Research and evaluate college major and career options while assessing multiple factors in career development that include: personality traits, values, skills, interests, attitudes and family & cultural influences. Demonstrate effective decision-making skills by choosing a college major and career option that complements the student's self-assessment.

**Text:** A textbook is not used in this course. Several career development websites designed specifically for college students will be used in this course.

## Class Calendar

Note: A graded assignment is due every Monday at 11:00 A.M.

Your final grade is based on the combined points from the assignments noted below.

Assignments that are turned in late will lose half (50%) of their point value.

Each week begins on **Monday at 11:00AM** and ends on the following **Monday at 11:00AM**.

You have 7 days to complete all of the coursework and assignments for the week.

**All assignments must be completed in order to pass the class.**

Week #	Weekly Instructions Posted in Catalyst  <i>Instructions for the week will be posted at <b>11:00AM</b> on the <b>Mondays</b> below.</i>	Weekly Topic (Overview)	<b>Assignments Due Dates</b> Weekly Assignments are due by <b>11:00AM</b> on the <b>Mondays</b> below. ↓	Points Possible Each Week ↓	Record Points Received ↓
1	APR 10	Personal Introduction	Assignment 1 <b>APR 17</b>	5	
2	APR 17	Temperament Types (Personality Assessment)	Assignment 2 <b>APR 24</b>	10	
3	APR 24	Values (Values Assessment)	Assignment 3 <b>MAY 1</b>	5	
4	MAY 1	Interest Types (O'Net Profiler Assessment)	Assignment 4 <b>MAY 8</b>	10	
5	MAY 8	Skills (Skills Assessment)	Assignment 5 <b>MAY 15</b>	5	
6	MAY 15	Midterm Reflection Paper <i>Choose 3 Potential Careers!</i>	Assignment 6 (Midterm) <b>MAY 22</b>	20	
7	MAY 22	◇ Research Career #1	Assignment 7 <b>MAY 29</b>	5	
8	MAY 29	◇ Research Career #2	Assignment 8 <b>JUN 5</b>	5	
9	JUN 5	◇ Research Career #3	Assignment 9 <b>JUN 12</b>	5	
10	JUN 12	Interviewing, Reflecting and Deciding	Assignment 10 <b>JUN 19</b>	10	
11	JUN 19	Final Reflection Paper	Assignment 11 <b>JUN 26</b>	20	
12	<b>Finals Week JUN 26</b>	All Assignments must be completed by <b>Monday, JUNE 26</b> at <b>11:00 AM</b>			

## Grading Scale

Points Earned	Letter Grade
90 - 100	A
80 - 89	B
70 - 79	C
60 - 69	D
59 or less	F

### Assignments

Most of the assignments in this class consist of short written summaries (typically a paragraph or two) about what you have learned that week. The midterm and final reflection paper will focus on what you have learned overall. The midterm and final reflection papers are written essays requiring a minimum of 500 words each. I do not mark down essays with grammar or punctuation errors as some of you may be learning English for the first time.

**Important Reminder:** All assignments must be completed in order to pass the class. If a single assignment is missing an F grade will be received.

### In online class discussions:

Be respectful and helpful. Encourage and support your peers!

Give constructive feedback that will help your fellow students succeed.

Stay on topic.

Share your thoughts and opinions honestly.

Be careful what you share. Some things really are too personal. Think before you post.

**Note:** As your teacher, I will participate in many of the class discussions. Please know that I do monitor all discussions and postings. At times I may send a private message to assist you in your academic, career and personal development. You have a generous amount of time to complete the tasks and assignments each week. It is okay to finish and submit your work early.

### Online Classroom Behavior

Academic dishonesty, cheating and plagiarism are unacceptable. Students are expected to respect all persons (and differing opinions) in the classroom by using respectful and supportive language and behavior. Disruptive behavior may result in dismissal from class. Students engaging in disruptive behavior may be reported to the De Anza College Administration and/or Campus Police for possible disciplinary action.