

Class is an online class and there are no physical meetings.

Syllabus CIS 098 Class is located at <https://deanza.instructure.com>

CIS - 098 Photoshop

Instructor – Patricia Holmes

Instructor: Patricia Holmes

E-Mail: Error! Bookmark not defined. espatricia@fhda.edu

Office Hours: Online 5-7p.m. or by appt.

Overview

Welcome to Photoshop...I am very excited about the course and I look forward to a quarter of teaching this amazing software. Photoshop is a very comprehensive, image editing software that is industry standard and used around the world. Photoshop will be taught assuming the user has no prior knowledge of the software. As the quarter progresses, the work will advance and the material will increase proportionately to your newly learned skills. At the end of the course, the student will be proficient in the use of Photoshop and will be able to edit images and video in a multitude of ways.

Software/Computers/Classwork

Photoshop software is provided for you on the De Anza **Computers in the AT lab**. If you do not have the Photoshop you can rent it monthly from www.adobe.com for a nominal fee.

Bookwork and exercises to be turned in for grading will be turned in by attaching to an email and sending to holmespatricia@fhda.edu. Assignments will come directly from the book, along with additional training assignments the instructor provides. Students are responsible for turning in work each week on the due date.

Class is located online – deanza.instructure.com

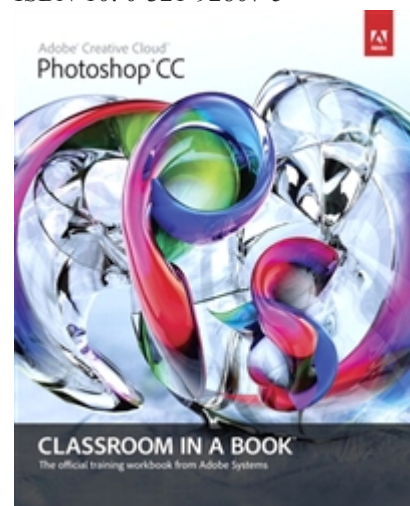
Requirements

The book is required for this class. Chapter work will be completed and turned from the book. Additional work will be assigned to reinforce chapter objectives. See chart below.

Evaluation	Points
Chapter Material	500
Hands on Training Assignments	300
Midterm project	100
Mini-projects	200
Final	100
TOTAL POINTS	1200

Materials

Book: Adobe Photoshop CC – Classroom in a book. Official Book by Adobe Trainers.
ISBN-10: 0-321-92807-5



Note – To save students a lot of money, we use this version of the book. The learning objectives are the same as the current version at half the cost.

Grade Scale:

A=100% - 90%

B= 89% - 80%

C= 79% - 70%

This is a graded class. You must earn a “C” average to pass the class.

Attendance: Turning in work on or before weekly due dates is attending class.

Weekly work can be found on the class page located at <https://catalyst.deanza.edu>

Drop Policy

If a student wishes to drop the course, it is their responsibility to submit a withdrawal to the Admissions and Records Office. If you stop attending class, the instructor may choose to drop you from the roster, but students should not rely on this method. You may instead get a “NP” or No Pass for the class if you do not self-drop.

Classwork/Lab: Photoshop is available on some computers in the ATC lab. Please ask the lab instructors. Many students complete the chapter work and hands on training at home if they have Photoshop on their computer. However, some complete the work in the lab due to being on campus for other classes. If you cannot turn in work on the assigned due date, contact the instructor at holmespatricia@fhda.edu

Send all completed class work, on or before due date, to holmespatricia@fhda.edu

Note to students with disabilities: If you have a disability-related need for reasonable academic accommodations or services in this course, provide *Instructor* with a Test Accommodation Verification Form (also known as a TAV form) from Disability Support Services (DSS) or the Educational Diagnostic Center (EDC). Students are expected to give five days notice of the need for accommodations. Students with disabilities can obtain a TAV form from their DSS counselor (864-8753 DSS main number) or EDC advisor (864-8839 EDC main number).

Notice to Students:

In accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (1990), and with DeAnza College policy, students with documented disabilities will be provided equal and effective access to educational programs and services. Disability Support Programs and Services (DSP&S) facilitate the provision of services and accommodations for all DeAnza students. Accommodations are determined on an individual basis using disability documentation and in consultation with the student.

Any student who feels he/she may need an accommodation based on the educational impact of a disability should contact DeAnza’s Disability Support Services (DSS) or the Educational Diagnostic Center (EDC) to discuss his/her specific needs. See contact information below. For additional information concerning DeAnza’s Disability Support Services, please see DSP&S website at www.deanza.edu/dsps.

Contact information:

Disability Support Services (DSS)

(408) 864-8753

Educational Diagnostic Center (EDC)

(408) 864-8839

Contact information: Patricia Holmes – holmespatricia@fhda.edu