

Dr. Kim Palmore

Virtual Office Hours via Zoom: Tuesday 4:00pm - 5:00 pm
Wednesday 11:30am -1:00 pm
and by appointment

Course Syllabus: EWRT 1A ONLINE

Goals:

English 1A is a transfer level course in reading and composition that prepares students to analyze college texts and to write college papers. In particular, you should learn to do the following:

1. Read and analyze a wide variety of types of writing.
2. Examine texts that are rhetorically and culturally diverse.
3. Generate ideas and topics for essays.
4. Formulate and support theses.
5. Integrate and organize ideas.
6. Develop a personal style and voice appropriate to purpose and audience.
7. Practice writing as a multi-step process.
8. Compose essays with varying purposes, audiences, and rhetorical strategies.

Requirements:

1. Active participation in class discussions and regular attendance via posts and assignment submissions.
2. Keeping up-to-date on the assignments and reading.
3. Four formal papers, one of which will be timed.
4. A series of posts to the class website: discussion posts
5. Multiple tests, quizzes, or in-class assignments.

Texts and Materials:

The novel and textbook are both available as links to this course, at the bookstore, and on Amazon and other book sellers

- Film Access: *Harry Potter and the Chamber of Secrets* Dir. Chris Columbus (linked through *YouTube*)
- Novel: *Harry Potter and the Prisoner of Azkaban* by J.K. Rowling
- Optional Textbook: *The St. Martin's Guide to Writing* 9th Edition by Rise Axelrod (**mandatory chapters are linked in homework**).

Canvas:

This course uses the Canvas course management system for almost every aspect of the course. The Canvas page for this course is available by logging into <https://deanza.instructure.com> using your MyPortal login credentials (your student ID and password that you use to register). You will see a “tile” for the course on your dashboard. There is also a Canvas app for your phone, which I *highly recommend* you download.

STUDENT LEARNING OUTCOMES:

Students will be assessed on their ability to do the following:

1. Practice writing as a multi-step process including planning and revising with attention to varying purposes, audiences, and rhetorical strategies.
2. Read and analyze rhetorically and culturally diverse narrative and expository texts from a variety of perspectives.

CLASS POLICIES

Essay Submission:

All formal essays are to be submitted to me electronically through Turnitin before the due date and time. To submit your essay, follow these directions:

1. Go to Canvas
2. Click on “Assignments”
3. Go to the “Essay Group” of assignments
4. Click on the appropriate essay: “essay 1, 2, or 4”
5. Scroll to the bottom of the assignment and you will see the picture below

6. Upload Submission

- Submit your essay as a Microsoft Word doc or docx format or a pdf
- If you use Google Drive, simply download your document as a Word doc or a pdf

Barring unforeseen circumstances, I will return your graded essays within a week.

Homework

I have scheduled the homework so that it is due on Wednesdays and Saturdays at 11:59pm. This is to give you enough time to get your assignments done while still holding you to a schedule. The assignments will be open until Sunday of every week to submit late work. Those late assignments will automatically be docked points. Please try to get your work in on time. Plan to work ahead if you have a busy schedule.

I do not respond to every discussion assignment, but I do respond to several, particularly those where I can make comments that will serve all of you. For example, I will point out excellence to provide good examples, and I will point out common errors so each of you can avoid them.

Online Environment and Attendance

Success in this course depends on regular attendance and active participation. Please contact me in the event that an emergency or any other situation keeps you from completing your work. I expect you to let me know what I can expect from you. Advance notice is mandatory in all situations that allow it. Online courses require attendance and participation throughout the quarter/session. There are due dates and processes just like regular classes. Online courses should not be confused with correspondence courses, which permit you complete the course whenever you like. Not submitting assignments is akin to missing class. You should log into the course daily to check for updates, review lessons, and participate in activities. Students who do not log in at least weekly or who do not complete lessons within designated timeframes may be dropped from the course for non-participation.

Participation.

Participation points are accrued based on your online participation. This class works best when we hear everyone's voice. And so I expect **every student** to participate in the discussion forums beyond posting homework. I will build participation activities into the presentations. Keep your eyes open for a participation opportunity.

Safe Space.

Consider this virtual classroom a safe space and please do your part to keep it a safe space. For starters, you should feel free to share your ideas and express yourself without judgment from me. **There are no stupid questions!** If anything is ever unclear, feel free to ask. You never know—others might have the same question.

Mutual Respect.

In this course, we will discuss sensitive topics regarding race, class, gender, and sexuality. Everybody in this class has a right to be heard. Please be mindful that each person brings a different perspective based on her/his own experience. If you wish to disagree with a specific argument or claim, you must do so intelligently and respectfully. If you are respectful and intelligent, **I will have your back**—regardless of whether I personally agree with you.

Academic Integrity

Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. All students should act with personal integrity, respect other students' dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts.

Dishonesty of any kind will not be tolerated in this course. Dishonesty includes, but is not limited to, cheating, plagiarizing, fabricating information or citations, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. Students who are found to be dishonest will receive academic sanctions and will be reported to the

College Judicial Affairs office for possible further disciplinary sanction. For further information, please read De Anza's policy on academic integrity.

Workshops:

In this class, we will have workshops in conjunction with each formal essay assignment. I will assign each of you a couple of essays to read and respond to according to a specific set of questions. We will use the "Collaboration" tool to achieve this goal.

Quizzes:

I will include quizzes from time to time to ensure you are completing all readings in a timely fashion. There are no make up opportunities for quizzes. Once you open the quiz, you will have a limited time to complete them. I suggest you do the reading before you begin.

Late Work:

I don't generally accept late work, but if you have a **compelling reason** for not being able to turn in your essay on time, I will consider accepting it. Please let me know in advance if you need an extension. Unfortunately, because of time constraints in the summer, late work will receive no feedback.

Appointments:

Email me at palmorekim@fhda.edu if you have questions, need help, or want to set up a chat. I will get back to you within 24 hours on weekdays. I do check my email sporadically on weekends, but I cannot guarantee a 24 hour response. I hold regular office hours during fall, winter, and spring. Use the [appointment system](#) to make a face to face appointment.

Adding and Dropping:

Adding and dropping this class is the responsibility of the student. Please observe all deadlines regarding the same should you wish to add or drop this class.

ADDITIONAL RESOURCES

Disability Support Services

Students with documented special needs can obtain assistance from Disability Support Services: <https://www.deanza.edu/dss/> (Links to an external site.)[Links to an external site.](#)

DSS is located in the Registration and Student Services (RSS) Building, room 141. If you qualify for extra help through DSS, please speak with me at the beginning of the quarter so that I can help you to get the services you are entitled to.

Student Success Center

Meet with tutors and attend workshops in the Student Success Center: <https://www.deanza.edu/studentssuccess/> (Links to an external site.)[Links to an external site.](#)

There is also free online tutoring available to all De Anza students! Login to MyPortal, go to the Students tab, and find the Smarthinking link. You can work with a tutor live (hours vary by subject) or post a question or piece of writing for a response. For more information, go to <http://deanza.edu/studentssuccess/onlinetutoring/index.html>

De Anza Free Tutoring: Smart Thinking

De Anza offers free writing tutoring for students. You will find the url for this page here <http://www.deanza.edu/studentssuccess/onlinetutoring/> and a link on our class website. If you choose to use this service (which may prove to be very helpful) please submit copies of your “live whiteboard tutoring sessions.” The services they offer include the following”

- **Interact** with a live tutor
- **Submit a question** and receive a reply from a tutor
- **Submit an essay or paper** for a tutor to review and receive feedback

Writing and Reading Center

Any student may receive assistance at the Writing and Reading Center, ATC 309:
<https://www.deanza.edu/studentsuccess/wrc/>

Food Pantry

The De Anza College Food Pantry is available to any De Anza student who qualifies for assistance. To be eligible, students must have a student ID and meet the [income guidelines](#) for the Emergency Food Assistance Program (EFAP).

The Food Pantry is located in the [Outreach Office](#) (Seminar 3 Building).

Food Pantry Hours

Monday - Friday: 8 a.m.- 4:30 p.m.

Questions? Contact the Outreach Office at outreach@deanza.edu or 408.864.8327.

Or visit this website: <https://www.deanza.edu/students/foodpantry.html>

Educational Use of Student Papers:

Occasionally, I retain copies of written work to share with this class or future sections of the course; selections of student work used in these ways will be anonymous. However, if you absolutely object to the use of your work in these ways, please let me know now, so that I can respect your preference.

Let's work hard and have a fun quarter!