

# ESL 263

## Low Advanced Grammar + Writing

### Welcome to ESL 263!

I am so happy to spend this quarter with you! I will do my best to create an interesting and challenging class with many opportunities for learning and practicing English, but remember, YOU are the key – only YOU will get out of this class what YOU choose to put into it.

### Student Learning Outcomes

1. Write well-developed, single and connected analytical paragraphs in response to reading materials (Writing Assignments).
2. Evaluate own writing for unity, coherence, clarity and development by means of revision and editing (Writing Assignments + grammar practice).
3. Demonstrate understanding and usage of level-specific grammar, sentence structure, and vocabulary in writing.

### Pre-Requisites

Successful completion of ESL 253 or qualifying score on the placement exam.

### Expectations

<i>Students</i>	<i>Instructor</i>
<ul style="list-style-type: none"> <li>PLEASE BE ACTIVE, PATIENT + PARTICIPATE IN ZOOM!</li> <li>Listen and respect others. In cases of disruptive behavior set forth in the Standards of Student Conduct (in the course catalog), you may be asked to leave Zoom.</li> <li>Be comfortable taking risks.</li> <li>Complete ALL assignments.</li> <li>Turn off/Silence your phones.</li> <li>Attend online, when required.</li> <li>Be prepared for class by doing your HW and/or readings on time.</li> </ul>	<ul style="list-style-type: none"> <li>BE ACTIVE, ENTHUSIASTIC + PATIENT TO FACILITATE STUDENT LEARNING!</li> <li>Listen and respect students' views.</li> <li>Respond to Ss in a timely manner (see my policies in Canvas).</li> <li>Turn off/Silence my phone.</li> <li>Grade HW objectively, consistently and in a timely manner.</li> <li>Be prepared for class.</li> <li>Accommodate differences for student learning.</li> </ul>

\*Please remember if you have any concerns, questions or comments, let me know right away so that I have enough time to help you! I welcome any useful feedback! ☺

## Spring Quarter 2020

**Tuesdays 10:30a-12:20p [Zoom]**

**Instructor:** Christine Chai

**E-mail:** on Canvas or [chaichristine@fhda.edu](mailto:chaichristine@fhda.edu)

**Text/DM:** REMIND app

[ESL263Chai; @esl263]

**Zoom (copy + paste links):**

<https://cccconfer.zoom.us/my/christinechai>

**Office Hours:** Wednesdays 1-2:00p and

Thursdays (class time) [ConferZoom] **OR**

**Appointments:** <https://meet-with-christine-chai.appointlet.com/s/office-hours/christine>

### Materials

- ESL 263 Reader (CHAI)
- Desktop/laptop/tablet
- Wifi

*(If you don't have a computer/wifi, please let me know right away!)*

### Important Dates

#### April 26

Last day to drop classes for a full refund

#### May 8

Last day to request Pass/No Pass grading option (through administration)

#### June 5

Last day to drop class with "W"

#### Weeks 5-7

Mid-term "in-class" writing assignment (TBA "to be announced" later)

#### June 25

Final "in-class" writing assignment

## Grading Policies

Assignments/Criteria	Points	%
<b>Attendance + Class Participation</b> to help make this class more useful, fun and productive, we will occasionally meet ONCE per week to go over lessons and to participate in small group work/peer reviews. Active participation is an important part of your grade and it will be observed. The better your attendance on these in-class meetings, the better your participation score will be. Participation includes coming to Zoom classes (and on time), asking questions, and discussing and collaborating with your peers and instructor.	varied	10%
<b>Homework</b> is designed to help reinforce important class material. One of the most effective ways to pass this class is to do the work including: practice tasks in the reader, reading related articles carefully, and all collaborations on Canvas + Zoom.	varied	10%
<b>Writing Assignments</b> are a large part of your grade and will help you improve your written skills through guided practice and editing. You will complete a total of five writing assignments in this class (multi-drafted and 'in-class' writing).	100	70%
<b>Quizzes</b> help you earn a class grade, but more importantly, they help you learn information and skills as well as show you areas to study before you take exams. Missed quizzes cannot be made up (I will give you a range of time on Canvas for you to take the quizzes). The lowest score will be dropped.	10-20	10%

## Grading Scale

A- to A = 90-100%; B- to B+ = 80-89%; C to C+ = 70-79%;

D- to D+ = 60-69% (NP or Not Passing); F = 59% and below (NP)

## Outside Resources

- **Student Success Center** De Anza's Student Success Center offers free online tutoring and workshops! Visit <http://www.deanza.edu/studentssuccess> for hours and information. SSC will continue to serve students online with tutoring and workshops. Please visit their website or Canvas page (below) for more information or to make an appointment.
  - Academic Skills Center for workshops
  - General Subject tutoring
  - Listening & Speaking and World Language support
  - Math, Science and Technology tutoring
  - Writing and Reading tutoring

Student Success Center Resources are available online to all De Anza students on Canvas (you will need to enroll):

<https://deanza.instructure.com/enroll/MAF7Y8>

- **Counseling/Academic Advising:** [www.deanza.edu/counseling](http://www.deanza.edu/counseling)
- **Academic Word List (AWL).** This is a list of 570 word families that you'll need to be successful in your college work:  
[www.victoria.ac.nz/lals/resources/academicwordlist](http://www.victoria.ac.nz/lals/resources/academicwordlist)
- **Online Learner's Dictionary:** there are many online learner's dictionaries, but here is one: [www.learnersdictionary.com](http://www.learnersdictionary.com)
- **De Anza College Mental Health Statement:** Life at college can get very complicated. You may sometimes feel overwhelmed, lost, experience stress, anxiety or depression, or struggle with relationship difficulties. Many of these issues can be effectively addressed with a little help.

Psychological Services helps students cope with difficult emotions and life stressors. Psychological Services is staffed by experienced, professional psychologists and counselors, who are attuned to the needs of college students. The services are FREE and completely confidential. Find out more at <http://deanza.edu/psychologicalservices/> or by calling 408- 864-8868.

- **De Anza College DSPS Statement:** De Anza College views disability as an important aspect of diversity, and is committed to providing equitable access to learning opportunities for all students. Disability Support Services (DSS) is the campus office that collaborates with students who have disabilities to provide and/or arrange reasonable accommodations.

If you have, or think you have, a disability in any area such as, mental health, attention, learning, chronic health, sensory, or physical, please contact DSS to arrange a confidential discussion regarding equitable access and reasonable accommodations. If you are registered with DSS and have accommodations set by a DSS counselor, please be sure that your instructor has received your accommodation letter from **Clockwork** early in the quarter to review how the accommodations will be applied in the course.

Students who need accommodated test proctoring must meet appointment booking deadlines at the Testing Center.

**Exams** must be booked at least **five (5) business days in advance** of the instructor approved exam date/time.

**Finals exams** must be scheduled **seven (7) business days/weekdays** in advance of the instructor approved exam date/time.

Failure to meet appointment booking deadlines will result in the forfeit of testing accommodations and you will be required to take your exam in class.

**Contact the DSS** if you cannot find or utilize your **MyPortal** Clockwork Portal.

DSS strives to provide accommodations in a reasonable and timely manner, some accommodations may take additional time to arrange. We encourage you to work with DSS and your faculty as early in the quarter as possible so that we may ensure that your learning experience is accessible and successful.

DSS Phone: 408-864-8753

[www.deanza.edu/DSS/](http://www.deanza.edu/DSS/)

Email: [DSS@deanza.edu](mailto:DSS@deanza.edu)

## Keys to Success

**Attendance** to ALL required Zoom classes (on time) WILL increase your participation score which will help increase your overall grade. (In case you can't attend a class, you can also view the recording of that class which I will be available in Zoom), but please know that your participation score will only be counted/increased when you attend.

**Check** our Canvas page several times!

**Get Help** by coming to see me or contacting your classmates for help.

**Late Assignments** are only allowed under very specific and special circumstances. The scores of any late assignments may be dropped up to 20%. Late work will be graded after all other assignments that were turned in on time. Remember, it is your responsibility to keep track of everything on Canvas and manage your time accordingly. That being said, I'm always here to help you, so please reach out!

**Academic Honesty + Plagiarism** I understand how tempting it can be to copy other's work, especially with the Internet so easily available, but I truly encourage you to do your own work and get help from others if you need it. Cheating can include turning in any work that isn't yours; copying anything – even just one sentence – and not giving credit to the source; and even allowing others to copy your work. You will be warned and possibly fail the assignment and may even be dropped if cheating continues (see online Student Handbook under “Academic Integrity” for more information). It's better to receive a lower grade than to fail the assignment or the course altogether.