

COURSE AT A GLANCE:

<p>How do I get help from Brian?</p> <p>Email me anytime: malonebrian@fhda.edu</p> <p>There are no office hours during summer quarter, but you should email me if you have questions or need help. I will get back to you within 24 hours on weekdays. I do check my email sporadically on weekends, but I cannot guarantee a 24-hour response.</p> <p>For more info on contacting me, see p. 3 of this syllabus.</p>	<p>What texts do I need?</p> <p>Required:</p> <ol style="list-style-type: none"> 1. J. K. Rowling, <i>Harry Potter and the Prisoner of Azkaban</i>. (Available via the De Anza Bookstore and many other retailers.) 2. Access to the movie <i>Harry Potter and the Chamber of Secrets</i>. <p>You will also need reliable, regular access to Canvas.</p> <p>For more info about Canvas, see p. 2 of this syllabus. For more info on texts, see p. 5 of this syllabus.</p>																						
<p>What work do I have to do?</p> <ol style="list-style-type: none"> 1. You cannot pass this class if you do not write and pass all four papers. 2. 25 homework discussion posts. 3. 5 reading “journal” assignments. 3. Participation in two writing workshops. 4. Quizzes, participation, and other small assignments. <p>You cannot pass this class if you do not write all five essays. This is non-negotiable.</p> <p>For more info on workload and assignments, see p. 6.</p>	<p>When is work due?</p> <p>This course is broken up into 6 weeks. Each weekly module will include some combination of video lectures, slideshows, readings, quizzes, discussions, and multiple homework assignments (often including a paper).</p> <p>There are two assignment deadlines every week:</p> <ul style="list-style-type: none"> • Monday by midnight • Thursday by midnight <p>If you miss two deadlines in a row without contacting me (meaning that you’ve missed a week of work), I will assume you are no longer part of the class and I will drop you.</p> <p>For more info on structure and deadlines, see p. 5.</p>																						
<p>How will the grades be calculated?</p> <p>The points breakdown is as follows:</p> <table border="0"> <tr><td>Paper 1</td><td>100 pts</td></tr> <tr><td>Paper 2 (timed)</td><td>100 pts</td></tr> <tr><td>Paper 3</td><td>100 pts</td></tr> <tr><td>Paper 4</td><td>150 pts</td></tr> <tr><td>Homework Posts</td><td>125 pts</td></tr> <tr><td>Writing Workshops</td><td>25 pts</td></tr> <tr><td>Quizzes</td><td>50 pts</td></tr> <tr><td>Discussion Forums</td><td>50 pts</td></tr> </table> <p>Final grades will be assigned as follows:</p> <table border="1"> <tr><td>630-700 A range</td><td>420-489 D range</td></tr> <tr><td>560-629 B range</td><td>419 and below F</td></tr> <tr><td>490-559 C range</td><td></td></tr> </table> <p>THERE IS NO EXTRA CREDIT in this class.</p> <p>For more info on grading, see p. 6.</p>	Paper 1	100 pts	Paper 2 (timed)	100 pts	Paper 3	100 pts	Paper 4	150 pts	Homework Posts	125 pts	Writing Workshops	25 pts	Quizzes	50 pts	Discussion Forums	50 pts	630-700 A range	420-489 D range	560-629 B range	419 and below F	490-559 C range		<p>Expectations</p> <ol style="list-style-type: none"> 1. You should understand my expectations and the kinds of help that I can provide you. See p. 3 for this information. 2. You will check your email and the course announcements every day. 3. You will always communicate with me and with your classmates with kindness and respect. See p. 4 for more information. 4. You will NOT engage in academic dishonesty. This includes not plagiarizing (even a sentence) in essays, but also not cheating on quizzes or other assignments. My policies on academic dishonesty are strict and harsh. See p. 7 for more information.
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Course Overview: Harry Potter!

Welcome to EWRT 1A! I am really happy that you will be joining me this quarter. I know that students need to take EWRT 1A for a variety of reasons and that most of you probably are not English majors. With that in mind, I have chosen texts that will engage you whether you love to read or not. We will look at two texts (one novel, one film) from the *Harry Potter* series. We will augment these texts with more challenging essays and articles that you will use to both understand the themes in the primary texts and to learn to think and write critically and clearly.

Summer Quarter can be challenging. We are attempting to compress a 12-week course into 6 weeks. This means that there is really no downtime in this course—it will start *fast* and continue at a rapid pace until we are done. If you don't keep up, you can easily fall too far behind in just a few days. I recognize that it's summertime and it can be hard to focus on school! Many of you would rather be spending time on something else—I understand (and I sympathize!). BUT, you signed up for this course. Don't waste your time and money by not taking it seriously!

Student Learning Outcome Statements (SLO).

In this course, you will learn to:

- Practice writing as a multi-step process including planning and revising with attention to varying purposes, audiences, and rhetorical strategies.
- Read and analyze rhetorically and culturally diverse narrative and expository texts from a variety of perspectives.

Online Instruction

This course will take place entirely on Canvas. **You will not be able to take this course without regular access to Canvas.** If you have not used Canvas, you should familiarize yourself with it. You can log in to Canvas here: <https://deanza.instructure.com> Once you do so, you should take the Canvas Orientation Course (if you've never used Canvas before): <https://deanza.instructure.com/courses/1106>

Our class will be entirely ASYNCHRONOUS. This means that there will not be a specific time during the week when you have to be on Canvas with the rest of us. **HOWEVER**, our class will proceed in weekly modules, and **there will be work due on Canvas twice a week.**

Here are some things you should know about this online class:

What this class will NOT do:	What this class WILL do:
Allow you to submit all of your work at once in big chunks.	Require you to pace yourself and turn in work twice a week.
Save you time.	Allow you to be more flexible with your time.
Allow you to be successful by taking shortcuts.	Provide the resources necessary for you to be successful by improving your writing and thinking.
Require you to do LESS nor MORE work than a typical face-to-face class.	Provide the SAME AMOUNT of content and teaching that a face-to-face class and homework for that class would require.
Make you work entirely on your own.	Have a teacher available for questions and provide regular opportunities for you to discuss ideas with your classmates.

What You Should Expect

Contact with Me

Even though this class is entirely online, I want to be very clear that **you are not on your own** in this class and that there will be **opportunities to interact with and to get help from me**.

You should **email me if you have ANY questions or concerns**. My email is malonebrian@fhda.edu. I will also respond to messages that you send me on Canvas. You can expect that I will respond to a message within 24 hours on weekdays.

Because it is Summer Session, there are no scheduled office hours (as per De Anza policy).

What Kinds of Help I Provide

You should expect that I will provide clear lectures, handouts, and assignments. I will grade assignments twice a week (except for papers, which will take me a full week to grade). I will provide written feedback on most of the assignments—especially the papers and the HW Posts.

I will *gladly* respond to questions about any assignment via email or Canvas message.

Working with Me

I have a specific pedagogical style in my writing classes. You should be clear that:

- **I do not read drafts** of any assignment (including papers) in advance.
- I do not provide tutoring or editing services for your essays. If you need these, you should seek additional help outside of this class. See the information about the Writing and Reading Center (WRC) on p. 8 of this syllabus.
- **I do not accept revisions or rewrites for any assignment, including papers.** Once an assignment has been submitted and graded, there is no way to improve the grade on that assignment. Please do not ask.
- I will consider accepting late work only with advance notice.
- There is no extra credit in this class.

Students who succeed in my class (and most students do!) succeed because they adjust to the expectations that I outlined above. Successful students:

- Watch my lectures/slideshows and pay close attention. While I am happy to explain via email *anything* in my lectures/slideshows that you do not understand, emailing me cannot *substitute* for actually watching/reading.
- Take every assignment seriously. If you do not understand the assignment, email me *before* it is due. Once it has been submitted, it is final.
- Pay careful attention to my written feedback, especially on HW Posts and papers. For every paper, you will do a chunk of the writing *in the HW Posts that precede that paper*. This means that, while I do not “read drafts,” I actually *will* be reading and providing feedback on portions of every paper that you write for me before you submit. (So, it turns out that I actually do read partial drafts—the work that you submit as HW Posts.)
- Do all of the HW Posts. For the reasons that I just mentioned, it is really important that you do the HW Posts. You will write large chunks of your papers by using these posts.

All of this is to say that I will provide you with plenty of help and feedback to succeed, but that you will have to work in such a way that you take full advantage of the help and feedback I am offering. My goals are for you to become both stronger writers and stronger students.

What I Expect

Communication

Because I will never see you in a classroom (sad face), you **must** read communications from me regularly. **You will not succeed in this class if you do not remain in contact with me and read all of my messages/announcements.** This means:

- You must check your email and Canvas messages every day. If you do not like your email, that's unfortunate; however, it's also no excuse for not receiving my messages.
- You should check Announcements on Canvas every day. I recommend you set your Canvas notifications so that you receive an email every time that I post an announcement. These announcements will often be important—and will often help you with the work for that week.

Treating Each Other as People

Always keep in mind that online communication can be dehumanizing and that, in an online environment, we can all be tempted to respond to others in ways that are not kind, considerate, or respectful. If you're not careful, you could rashly write something angry or unpleasant. Because you will never speak to me face-to-face, it's easy to assume that I am some kind of "grading robot," rather than a real person with a real life. Similarly, it's easy to forget that your classmates are also real people who are—in all likelihood—going through the same life challenges and difficulties that you are.

I expect that you will *always* communicate with me and with your classmates as if you were speaking to us face-to-face in the classroom. You should only treat others in this course (me included) in the way that you yourself would want to be treated in a professional/academic environment. **This means you will treat *everyone* in this course with respect, kindness, and generosity.** If you fail to do so, I will call your attention to that lapse and I will expect you to respond appropriately. And, of course, you should expect that I will treat you with the same respect, kindness, and generosity in all of my communications.

English Fluency

This is a transfer-level college English course. We will practice reading college-level texts and writing analytical essays in English. This is **not** a course in English grammar or an ESL course. Any English grammar that I teach will focus on grammar mistakes made by fluent English speakers. In this course, I will assume fluency in English and will grade accordingly. I will not edit essays for English grammar, nor will I provide detailed feedback on grammar errors in my comments on your completed essays. If you are not fluent in English, you will need to develop strategies to ensure that your completed work in this course demonstrates sufficient fluency in English. This may require regular tutoring at the Writing & Reading Center, as well as proofreading and practice with friends and classmates who are native English speakers. Doing well in this course will require you to write fluently in English—because that's what you need to do in college.

When Life Happens... SEND ME AN EMAIL

We are currently living through unprecedented and difficult times. Even under normal circumstances, I know that unexpected and stressful things happen: illnesses, break-ups, losses of loved ones, family difficulties, financial challenges, legal troubles, and many other unpleasant

surprises. I wish these things didn't happen (to you or to me) during the academic quarter, but they do. Often when these things happen to students, they "disappear"; they stop participating in class and ignore my emails until it is too late. But there is a better alternative: you can reach out to me and I can help you get through it—whatever "it" is. I have years of experience helping students through difficult times. I'm supportive, flexible, and understanding. Your success in this class is very important to me and I will do whatever I can to help you succeed. So please, if life happens to you this quarter, **SEND ME AN EMAIL.**

Course Details

Required Texts

There are two required texts:

1. You will need to watch the film *Harry Potter and the Chamber of Secrets*. This may require you to rent it on YouTube: https://youtu.be/zX_PhrUTbLM (Of course, there are many other ways to see it.)
2. You will need a copy of *Harry Potter and the Prisoner of Azkaban*, by J. K. Rowling. This book is available from the De Anza Bookstore website (and many other online retailers). You may also be able to find a pdf online.

I know many of you will want to use an electronic copy of the Harry Potter book. You can make this choice, but be aware that our essays will require **page numbers** for your citations from the Harry Potter book. Most ebooks do not have stable page numbers (though pdf versions of the novel do!). You will have to figure out what to do about this (**I will not accept essays without citations that include page numbers.**)

Structure and Workload

This course is broken up into 6 weeks. Each weekly module will include some combination of video lectures, slideshows, readings, quizzes, discussions, and multiple homework assignments (often including a paper).

There are two deadlines for assignments each week:

- MIDNIGHT on Monday
- MIDNIGHT on Thursday

This means that you will need to turn in assignments twice a week. (The two Writing Workshops are the exceptions to this.)

If you miss a deadline without a very good reason, I may not accept your work. If you miss TWO deadlines in a row, I will assume you are no longer part of the class and I will drop you.

This is a writing course and as such, you are asked to read and write a fair amount. **It will usually NOT be possible for you to complete all of the work for a deadline in one evening. You will have to self-pace your own workload.** You will need to start early and you should set aside time in your busy schedule **on multiple days each week** to complete this work. It's not easy, I know. But you chose to take a Summer class and this is what Summer classes are like. I'm asking you to plan ahead and make a commitment to this course.

I generally do not accept late work, but if you have a **very good reason** for not being able to turn in an assignment on time, I will consider accepting it. *Students with family responsibilities are*

especially encouraged to contact me regarding missed or late work. Please let me know in advance if possible. Late work may not receive feedback.

Assignments

Essays. You are required to write three substantial essays (Paper 1, Paper 3, Paper 4) and one “timed” essay (Paper 2). You cannot pass this class if you do not write all four essays.

Homework Posts. Your primary homework in this class will be posting written assignments to discussion forums on Canvas. These will be designed to help you write each essay. There are 25 total assignments. **This means that multiple homework posts will be due at each bi-weekly deadline.** I may not respond to every homework assignment, but I will try to provide feedback that addresses key issues or common errors.

Quizzes. There will be five reading quizzes on Canvas. Each quiz will be timed. **Please note: there are no makeups for online quizzes due to “technical difficulties.”** So make sure you do not begin an online quiz if you are not confident in your laptop battery charge and/or your internet connection.

Writing Workshops. For both Paper 1 and Paper 3, there will be a peer review activity in which you provide feedback on the drafts of two classmates. The drafts will be due on a regular deadline day (Monday or Thursday); *however*, your response to your peer’s draft will be due 24 hours later. Please plan accordingly during those weeks.

Discussion Forums. Each week, there will be one full class discussion in a Canvas forum. To receive full credit, you will need to both post and respond to your classmates.

Extra Credit. There is no extra credit in this class.

Grading

The breakdown of points by assignment is as follows:

Paper 1		100 pts
Paper 2 (timed)		100 pts
Paper 3		100 pts
Paper 4		150 pts
Homework Posts	25x5 pts each =	125 pts
Writing Workshops	2x12.5 pts each =	25 pts
Quizzes	5x10 pts each =	50 pts
Discussion Forums	5x10 pts each =	50 pts
Total		700 pts

Letter grades will be assigned based on the following points. I will assign traditional + (88-89) and – (90-92) grades (but note there is no C- at De Anza). I also do not award A+ grades.

630-700 A range	420-489 D range
560-629 B range	419 and below F
490-559 C range	

Classroom Environment

Safe Space. Consider this virtual classroom a safe space and please do your part to keep it a safe space. For starters, you should feel free to share your ideas and express yourself without judgment from us. **There are no stupid questions!** If anything is ever unclear, feel free to ask. You never know; others might have the same question. You will learn very quickly that **I do not make fun of students**, so do not fear asking questions.

Mutual Respect. In this course, we will discuss sensitive topics that will sometimes impinge on deeply held values or beliefs. Everybody in this class has a right to be heard. Please be mindful that each person brings a different perspective based on her/his own experience. If you wish to disagree with a specific argument or claim, you must do so intelligently and respectfully. If you are respectful and intelligent, **I will have your back**—regardless of whether I personally agree with you.

Plagiarism and Academic Integrity

Academic integrity means being honest and open about the work you do for school. It means standing behind your own work and giving credit to the proper people when you borrow work from other sources. Academic dishonesty, also known as plagiarism, is when you use another person's words without giving that person credit. **You will submit all of your essays on Canvas, which has built-in plagiarism detection using turnitin.com.**

Remember that plagiarism is a punishable offense. If I determine that significant plagiarism has occurred (and by significant, I mean *more than one sentence* in an essay that is not your work), the following things will happen:

1. I will automatically award the assignment a zero, with no re-write or re-submission.
2. I will submit a report to the office of the Dean of Student Development. That office will determine an appropriate administrative response.

Note also that if I determine that you have cheated on the timed essay (by, say, writing the essay in advance) or a quiz (by Googling answers), the same consequences will apply.

There is no negotiation over these consequences. They will occur automatically. And note: the zero on that assignment may well result in you failing the class. Again, this is not negotiable. If you are not comfortable with this policy, you should not enroll in this class.

If you are having trouble developing your own words or ideas, or you find it difficult to correctly give credit to your sources, you can always ask me for help.

Administrative Deadlines

Wednesday, July 1: Last day for drops with a refund.

Thursday, July 2: Last day to add.

Monday, July 6: Last day to drop without a "W."

Friday, August 7: Last day for drops.

Additional Resources

Undocumented Students

This is a challenging time to be an undocumented student. First, I want to be very clear that **you belong here**—in this class, at De Anza, and in the broader community. There are many, many people who believe this and we will do everything we can to support you.

Second, I want to call your attention to De Anza's **Resources for Undocumented Students**. Check out this website: <https://www.deanza.edu/students/undocumented.html>
And let me know if you have any questions or concerns. I can help!

Food, Housing, or Transportation Resources

Food, housing, and transportation can be significant challenges for people living in our area. De Anza has resources available that may be able to help you. Check out this page:
<http://www.deanza.edu/resources/>

Student Success Center and Writing & Reading Center (WRC)

De Anza's Student Success Center is open Summer 2020 and available for Zoom tutoring and workshops.

- All SSC Zoom links and schedules are located in one convenient place. Go to <https://www.deanza.edu/studentsuccess/> and follow the links in the Service Updates to add yourself to the non-course [SSC Resources Canvas](#) site, then click on Modules to find current schedules and links. This is updated frequently, so please, ALWAYS access SSC Zoom tutoring and workshops from within SSC Resources.
- Support for remote learning: If you'd like to speak with someone about trying different study strategies for online classes, finding new routines, creating a productive workspace, resisting the new opportunities for procrastination, or just brainstorming some strategies for good self-care during a stressful time, we encourage you to talk with a peer tutor or SSC staff member, or attend a Skills workshop. We get it and are going through the same things, so let's support each other!

De Anza College DSPPS Syllabus Statement

De Anza College views disability as an important aspect of diversity, and is committed to providing equitable access to learning opportunities for all students. Disability Support Services (DSS) is the campus office that collaborates with students who have disabilities to provide and/or arrange reasonable accommodations

- If you have, or think you have, a disability in any area such as, mental health, attention, learning, chronic health, sensory, or physical, please contact DSS to arrange a confidential discussion regarding equitable access and reasonable accommodations.
- If you are registered with DSS and have accommodations set by a DSS counselor, please be sure that your instructor has received your accommodation letter from **Clockwork** early in the quarter to review how the accommodations will be applied in the course.

Students who need accommodated test proctoring must meet appointment booking deadlines at the Testing Center.

- **Exams** must be booked at least **five (5) business days in advance** of the instructor approved exam date/time.

- **Finals exams** must be scheduled **seven (7) business days/weekdays** in advance of the instructor approved exam date/time.
- Failure to meet appointment booking deadlines will result in the forfeit of testing accommodations and you will be required to take your exam in class.
- [Contact the DSS](#) if you cannot find or utilize your [MyPortal](#) Clockwork Portal.
- DSS strives to provide accommodations in a reasonable and timely manner, some accommodations may take additional time to arrange. We encourage you to work with DSS and your faculty as early in the quarter as possible so that we may ensure that your learning experience is accessible and successful.

DSS Location: RSS Building, Suite 141

Phone: 408-864-8753

On the web: <https://www.deanza.edu/dsps/dss/>

Email: DSS@fhda.edu

De Anza College Mental Health Statement

Life at college can get very complicated. You may sometimes feel overwhelmed or lost. You may experience stress, anxiety or depression, or struggle with relationship difficulties.

Many of these issues can be effectively addressed with a little help.

Psychological Services helps students cope with difficult emotions and life stressors. Psychological Services is staffed by experienced, professional psychologists and counselors, who are attuned to the needs of college students. **The services are FREE and completely confidential.** Find out more at <http://deanza.edu/psychologicalservices/> or by calling 408-864-8868.

A Note on Sexual Misconduct

De Anza College is committed to fostering a safe, productive learning environment. Title IX and our school policy prohibits discrimination on the basis of sex. Sexual misconduct—including harassment, domestic and dating violence, sexual assault, and stalking—is also prohibited at our school.

Our school encourages anyone experiencing sexual misconduct to talk to someone about what happened, so they can get the support they need and our school can respond appropriately. If you wish to speak confidentially about an incident of sexual misconduct, want more information about filing a report, or have questions about school policies and procedures, please contact our Title IX Coordinator, Laureen Balducci, at (408) 864-8945 or balduccilaureen@fhda.edu

De Anza College is legally obligated to investigate reports of sexual misconduct, and therefore the college cannot guarantee the confidentiality of a report, but it will consider a request for confidentiality and respect it to the extent possible. As an instructor, **I am also required by our school to report incidents of sexual misconduct** and thus cannot guarantee confidentiality. I must provide our Title IX coordinator with relevant details such as the names of those involved in the incident.

Let's work hard and have a fun quarter!

Schedule of Readings and Assignments

Notes:

1. There are only two assignments that are due on days other than Monday or Thursday. Please note those carefully.
2. All assignments are due by 11:59 PM on the specified day.
3. Much of the reading in this class is “front-loaded”—meaning that the reading will get lighter in the second half of the class.

	Class activity and READING due by that day	Assignments DUE by 11:59 PM on that day
Wk 1 Mon, Jun 29		
Thurs, Jul 2	1. Watch <i>Harry Potter and the Chamber of Secrets</i> . 2. Read <i>Harry Potter and the Prisoner of Azkaban (HPPOA)</i> , Chapters 1-8 3. Read Sample Essay #1	1. Discussion 1 2. Quiz 1 3. HW Posts 1-3
Wk 2 Mon, Jul 6	Read: 1. <i>HPPOA</i> , Ch 9-12 2. Two marginalization articles (on Canvas).	1. Quiz 2 2. HW Posts 4-7
Thurs, Jul 9	Read <i>HPPOA</i> , Ch 13-15	1. Discussion 2 2. Quiz 3 3. Paper 1 draft due for Writing Workshop
Fri, July 10		Writing Workshop due
Wk 3 Mon, Jul 13	Read <i>HPPOA</i> , Ch 16-22	1. Paper 1 final draft due. 2. Quiz 4 3. HW Posts 8-10
Thurs, Jul 15		1. Discussion 3 2. HW Posts 11-12
Wk 4 Mon, Jul 20	Read: 1. Articles on issues in education (on Canvas). 2. Sample Paper #3	1. Paper 2 due. 2. Quiz 5 3. HW Posts 13-14
Thurs, Jul 23	Read library articles	1. Discussion 4 2. HW Posts 15-17
Wk 5 Mon, Jul 27		1. HW Posts 18-20 2. Paper 3 draft due for Writing Workshop
Tues, Jul 28		Writing Workshop due
Thurs, Jul 30	Read library articles	1. Paper 3 final draft due. 2. Discussion 5 3. HW Posts 21-22
Wk 6 Mon, Aug 3	Read Sample Paper #4	HW Posts 23-25
Thurs, Aug 6		Paper 4 due.